

VACANCY NOTICE
(No. GMRL/HR/01)

**RECRUITMENT FOR VARIOUS POSTS IN GMRL ON DEPUTATION / IMMEDIATE
ABSORPTION BASIS.**

Gurugram Metro Rail Limited (GMRL) is a Government company incorporated on 27.02.2024 under the Companies Act, 1956 incorporated to implement the Mass Rapid Transport Projects in Haryana.

GMRL invites applications from motivated, experienced and target oriented officers and staff, who have been working with Railways/ Railways' CPSEs/ Metro Companies/PSUs for following posts, to be filled-up on immediate absorption or deputation basis:

Sr.no	Posts
1.	Director (Rolling Stock & Electrical)
2.	Director (Project)
3	Director (Finance)
4	CPM/Civil
5	JGM/Design
6	DGM/Civil
7	Asstt.Manager/Civil
8	GM/S&T
9	DGM/S&T
10	GM/Electrical
11	DGM/Electrical
12	DGM/Rolling Stock
13	GM/Operations
14	GM/HR
15	DGM/ HR
16	GM/Contract
17	DGM/Architect
18	DGM/Environmental & Social
19	Public Relations Officer/Manager Level (PRO)
20	GM/Rolling Stock

The details of job requirement are placed at **Annexure-I**:

Note :

1. The job is transferable and the selected candidate will be posted at any of the office /location where GMRL will be executing Project. The current project is located in Gurugram city.
2. Experience and Age will be counted on 01.07.2024.
3. For the candidates working in CDA scale or other than IDA scale, scales equivalent to corresponding grade pay will be considered for the judging of the eligibility.

SELECTION PROCESS:

Suitable candidates will be shortlisted, based on their eligibility/ experience in the relevant field and may be called for interview.

The candidates will be offered position in GMRL on immediate absorption or deputation basis with respect to his eligibility vis-à-vis his last position in parent organization and length of service or as per the suitability decided by the selection committee.

HOW TO APPLY:

Applicants should send their application, as per the enclosed Format (Annexure II).

- (a) Application in the enclosed format (Annexure-II) giving details about qualification, experience and career achievements (in a separate sheet), should reach at the under mentioned address/designated Email ID, positively by 01.08.2024 in hard copy/soft copy.
- (b) Applications should be addressed to the:

Managing Director
Gurugram Metro Rail Limited
C-3, HSVP Complex,
Sector-6, Panchkula-134109

The application can also be sent in soft copy at the designated Email ID:
jobgmrl@gmail.com

GENERAL INSTRUCTIONS:

1. The application duly supported with the following documents through proper channel be reached to the GMRL on or before 5:00PM of 01.08.2024:-
 - a. Educational Certificates
 - b. High school Certificate as proof of Date of Birth is necessary.
 - c. Work experience Certificate
 - d. Copies of the APARs
2. Applicant can submit an advance copy of his application with complete documents before the due date of submission. Application through proper channel should also be reached latest by 31.08.2024 for taking final decision by GMRL.
3. Before applying, the candidate should ensure that he/ she fulfills the eligibility criteria and other norms mentioned in this advertisement.
4. Scanned copies of passport size photograph, signature, educational certificates, and experience certificate should be kept ready, as these documents would be required to be uploaded at the time of filling up of online application form.
5. The size of photograph, signature and resume should not be more than 10, 20 and 200KB respectively and the allowed types are .jpg or .jpeg for photograph and signature. The resume must be .pdf, .doc, .docx.
6. Experience and Age will be counted on 01.07.2024.
7. In case of any query the same may be sent to jobgmrl@gmail.com.

8. GMRL will not be responsible for non-delivery of e-mail / delivery of e-mail to junk or spam folder or delay in receipt of application due to any reason.
9. Shortlisted candidates list shall be conveyed separately and they will have to appear for interview on the scheduled date and time with all original documents/ testimonials and experience certificate at their cost.
10. **Canvassing in any form shall disqualify the candidate.**

**Managing Director
GMRL**

Annexure-I

1. The qualification and experience criteria for the posts of Directors:

S. N.	Post	Pay-Scale (IDA)	Age limit	Qualification and Experience	Duration of Appointment	Eligible Pay Scale (as on date of Adv.)	Pay protection
1.	Director (Rolling Stock)	Rs.1,80,000-3,70,000 (IDA)	Minimum-45 years Maximum-57 years as on the date of advertisement. However, the upper age limit can be relaxed in case of candidate with exceptional experience/ credentials.	<p>a) Degree in Electrical or Mechanical or Electronics and Communication Engineering with good academic record from a recognized university of repute along with a proven track record of twenty (20) years of Group 'A' / Executive Service.</p> <p>b) Should have extensive experience of maintenance & operations of Rolling Stock.</p> <p>c) Should have extensive experience in preparing tender documents, selection of contractors for procurement of Rolling stock/ Traction equipment/ Signalling and Telecom Equipment etc</p> <p>d) Should have experience and knowledge of inter-facing with Railway related disciplines such as track laying works and civil Engineering works.</p> <p>e) Should have experience and knowledge of complying with project related requirements of international funding institutions.</p>	The appointment will be on a contract basis presently, for a period of 5 years, or, the date of super annuation, whichever is earlier. The age of Super annuation for this post will be 62 years.	<p>Public Sector Executives working in the Pay Scale of Rs. 120000-280000 (revised) or, Rs. 51300-7300 (pre-revised IDA), or, higher</p> <p>Or</p> <p>Officers working in Level 14 of the 7th CPC, or, Senior Administrative Grade (SAG) (with Grade Pay of Rs.10000 in Pay Band 4 of the CDA Grade of Rs. 37400-67000 (Pre-revised), or, higher</p>	<p>Protection for the candidate working on higher basic pay in other company/organization will be given.</p> <p>In case of deputation the service conditions will be regulated on the basis of mutual agreement between the lending and borrowing organizations</p>

2.	Director (Projects & Planning)	Rs.1,80,000-3,70,000 (IDA)	Minimum-45 years Maximum-57 years as on the date of advertisement. However, the upper age limit can be relaxed in case of candidate with exceptional experience/ credentials.	<p>a) Degree in Civil Engineering from an institution of repute along with a Proven track record of twenty (20) years of Group 'A' / Executive Service</p> <p>b) Should have a minimum of five (5) years experience in handling multi-disciplinary engineering projects preferably in urban situations including services in land acquisition and rehabilitation of project affected persons.</p> <p>c) Should have extensive experience in preparing tender documents, selection of contractors and project management of important engineering structures such as bridges/tunnels from domestic and international vendors. Should have experience and knowledge of inter-facing with Railway related disciplines such as track laying works, signaling, electrification and rolling stock, etc.</p> <p>d) Should have experience of all phases of rail based urban transportation projects, on international bidding contracts basis i.e. Planning, Bid Documents, Bidding, Execution, Commissioning, post Commissioning etc.</p> <p>e) Should have experience and knowledge of complying</p>	The appointment will be on a contract basis presently, for a period of 5 years, or, the date of super annuation, whichever is earlier. The age of Super annuation for this post will be 62 years.	Public Sector Executives working in the Pay Scale of Rs. 120000-280000 (revised) or, Rs. 51300-7300 (pre-revised IDA), or, higher Or Officers working in Level 14 of the 7th CPC, or, Senior Administrative Grade (SAG) (with Grade Pay of Rs.10000 in Pay Band 4 of the CDA Grade of Rs. 37400-67000 (Pre-revised), or, higher	Protection for the candidate working on higher basic pay in other company/organization will be given. In case of deputation the service conditions will be regulated on the basis of mutual agreement between the lending and borrowing organizations
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				with project related requirements of international funding institutions.			
3.	Director (Finance)	Rs.1,80,000-3,70,000 (IDA)	Minimum-45 years Maximum-57 years as on the date of advertisement. However, the upper age limit can be relaxed in case of candidate with exceptional experience/credentials.	<p>a) Chartered Accountant having minimum 20 years experience in Government Organisation out of which 5 years experience should be in the Metro Projects/Urban Transport.</p> <p>Or</p> <p>The eligibility criteria of the Executives from Central/State Government - The applicant from Group 'A' Account services of the Central Government of India like IRAS/IDAS/P&T Accounts/IA&AS etc should have a proven track record of service in the executive position dealing with financial/accounts/taxation audit functions. Applicant should be holding post in the pay scale of Senior Administration Grade Rs. 1,44,200-2,18,200/- in Level 14 Grade Pay-10,000 of the revised CDA (7th CPC) or pay scale of Rs. 1,20,000- 2,80,000/- (Revised IDA).</p> <p>Or</p> <p>For Executives of CPSE/PSU/JVs of Central and State Govts./State PSUs - The applicant should have Bachelor's Degree in any discipline with good academic record. The applicant should have post</p>	The appointment will be on a contract basis presently, for a period of 5 years, or, the date of super annuation, whichever is earlier. The age of Super annuation for this post will be 62 years.	Public Sector Executives working in the Pay Scale of Rs. 120000-280000 (revised) or, Rs. 51300-7300 (pre-revised IDA), or, higher	Protection for the candidate working on higher basic pay in other company/organization will be given. In case of deputation the service conditions will be regulated on the basis of mutual agreement between the lending and borrowing organizations

			<p>qualification/degree of atleast 20 years of experience be as a member of Institute of Chartered Accounts of India/ICWA or should possess /MBA degree with specialization in Finance from an institute of repute. The applicant should have a proven track record of service in the executive position dealing with financial/accounts/taxation audit functions.</p> <p>b) The applicant should be holding post in the pay scale of Rs. 1,20,000- 2,80,000/- (Revised IDA) or Rs. 1,44,200-2,18,200/- in Pay Band 14 Grade Pay-10,000 of the revised CDA Scale (7th CPC).</p> <p>c) Should have experience and knowledge of complying with project related requirements of international funding institutions.</p>			
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Annexure-I (contd..)

2. The qualification and experience criteria for other posts :

S.N.	Post	Pay-Scale (IDA)	Max. Age limit	Qualification and Eligibility Criteria	Experience
1.	CPM/Civil	Rs.1,20,000-2,80,000 (IDA)	57 Yrs	B.E./B.Tech (Civil) from Govt. recognized University/ Institute with minimum 60% marks or equivalent CGPA and, Working in the grade of Rs.1,20,000-2,80,000 (IDA) or Rs.1,00,000-2,60,000 (IDA)	The candidate should have 18 years experience in the field of Civil Engineering, out of which 5 years' experience in construction of elevated viaduct/ bridges etc. of Metro/Railway Projects.
2.	JGM/ Design	Rs.90,000-2,40,000 (IDA)	52 Yrs.	B.E./B.Tech (Civil) from Govt. recognized University/Institute with minimum 60% marks or equivalent CGPA Working in the grade of Rs.90,000-2,40,000 (IDA) or Rs.80,000-2,20,000 (IDA)	The candidate should have 12 / 15 years experience at Gazetted / Executive level in the field of Civil Engineering, out of which minimum 5 years experience in design of bridges/Metro rail Viaduct/Metro Stations.
3.	DGM/Civil	Rs.70,000-2,00,000 (IDA)	45 Yrs	B.E./B.Tech (Civil) from Govt. recognized University/Institute with minimum 60% marks or equivalent CGPA Working in the grade of Rs.70,000-2,00,000 (IDA) or Rs.60,000-1,80,000 (IDA)	The candidate should have 9 years experience in the field of Civil Engineering, out of which 4 years' experience in construction of elevated viaduct/ bridges etc. of Metro/Railway Projects.

4.	Asstt. Manager/ Civil	Rs.50,000- 1,60,000 (IDA)	45 Yrs	B.E./B.Tech (Civil) from Govt. recognized University/Institute with minimum 60% marks or equivalent CGPA Should be working in analogous grade presently i.e., in CDA pay scale at Level-10 / Level-9 as per the 7 th CPC (Pre-revised G.P 5400), or, equivalent IDA pay scale of Rs. 50000 - 160000/- Or Working in the IDA pay scale of Rs. 40000-140000/- (E-1)	Minimum 2 years of experience at Gazetted / Executive Level in construction of Elevated viaduct/ Bridges, etc. of metro rail projects. Or Minimum 5 years experience in the scale, out of which a minimum of 2 years experience should be in construction of Elevated viaduct/ Bridges, etc. of metro rail projects.
5.	GM/S&T	Rs.1,20,000- 2,80,000 (IDA)	57 Yrs	B.E./B.Tech (Electronics & Communication) from Govt. recognized University/Institute with minimum 60% marks or equivalent CGPA and, Working in the grade of Rs.1,20,000-2,80,000 (IDA) or Rs.1,00,000-2,60,000 (IDA)	The candidate should have 18 years experience in the field of Electronics & Communication Engineering, out of which 5 years' experience in Metro/Railway Projects.
6.	DGM/S&T	Rs.70,000- 2,00,000 (IDA)	45 Yrs	B.E./B.Tech (Electronics & Communication) from Govt. recognized University/Institute with minimum 60% marks or equivalent CGPA and, Working in the grade of Rs.70,000-2,00,000 (IDA) or Rs.60,000-1,80,000 (IDA)	The candidate should have 9 years experience in the field of Signalling & telecom, out of which 4 years' experience in Metro/Railway Projects.

7.	GM/ Electrical	Rs.1,20,000-2,80,000 (IDA)	57 Yrs	B.E./B.Tech (Electrical) from Govt. recognized University/Institute with minimum 60% marks or equivalent CGPA and, Working in the grade of Rs.1,20,000-2,80,000 (IDA) or Rs.1,00,000-2,60,000 (IDA)	The candidate should have 18 years experience in the field of Electrical Engineering, out of which 5 years' experience in Metro/Railway Projects.
8.	DGM/ Electrical	Rs.70,000-2,00,000 (IDA)	45 Yrs	B.E./B.Tech (Electrical) from Govt. recognized University/Institute with minimum 60% marks or equivalent CGPA Working in the grade of Rs.70,000-2,00,000 (IDA) or Rs.60,000-1,80,000 (IDA)	The candidate should have 9 years experience in the field of Electrical Engineering, out of which 4 years' experience in Metro/Railway Projects.
9.	DGM/ Rolling Stock	Rs.70,000-2,00,000 (IDA)	45 Yrs	B.E./B.Tech (Electrical) from Govt. recognized University/Institute with minimum 60% marks or equivalent CGPA and Working in the grade of Rs.70,000-2,00,000 (IDA) or Rs.60,000-1,80,000 (IDA)	The candidate should have 9 years experience in the field of Electrical and Mechanical Engineering, out of which 4 years' experience in Metro/Railway Projects.

10.	GM/ Operations	Rs.1,20,000- 2,80,000 (IDA)	57 Yrs	B.E./B.Tech (Electrical or Electronics & Communication) from Govt. recognized University/ Institute with minimum 60% marks or equivalent CGPA and, Working in the grade of Rs.1,20,000-2,80,000 (IDA) or Rs.1,00,000-2,60,000 (IDA)	The candidate should have 18 years experience in the field of Electrical Engineering/ Electronics & Communication Engineering out of which 5 years' experience in Metro/Railway Projects
11.	GM/ HR	Rs.1,20,000- 2,80,000 (IDA)	57 Yrs	MBA/ PG Degree/PG Diploma, or, equivalent in HRM/ HRD/ Personal Management/ Industrial Relations/ Social work/ Labour Welfare/Executive/Gazetted level in any central Govt. organization, CPSU in HR/personal department. Working in the grade of Rs.1,20,000-2,80,000 (IDA) or Rs.1,00,000-2,60,000 (IDA)	The candidate should have 18 years experience in the field of Human Resources or Social Work, out of which 5 years' experience in Metro/Railway Projects.
12.	DGM/ HR	Rs.70,000- 2,00,000 (IDA)	45 Yrs	MBA/ PG Degree/PG Diploma, or, equivalent in HRM/ HRD/ Personal Management/ Industrial Relations/ Social work/ Labour Welfare with minimum 60%marks or equivalent CGPA and Working in the grade of Rs.70,000-2,00,000 (IDA) or Rs.60,000-1,80,000 (IDA)	The candidate should have 9 years experience in the field of Human Resources or Social Work, out of which 4 years' experience in Metro/Railway Projects.

13.	GM/ Contract	Rs.1,20,000-2,80,000 (IDA)	57 Yrs	<p>B.E./B.Tech (Civil) from Govt. recognized University/Institute with minimum 60%marks or equivalent CGPA and,</p> <p>Working in the grade of Rs.1,20,000-2,80,000 (IDA)</p> <p>or</p> <p>Rs.1,00,000-2,60,000 (IDA)</p>	<p>The candidate should have 18 years experience in the field of Civil Engineering, out of which 5 years' experience in Tendering, Bidding and procurement of Metro/Railway Projects.</p> <p>Preference will be given to the candidates having additional qualification in the field of Law.</p>
14.	DGM/ Archited	Rs.70,000-2,00,000 (IDA)	45 Yrs	<p>B.Arch. from Govt. recognized University/Institute with minimum 60% marks or equivalent CGPA and</p> <p>Working in the grade of Rs.70,000-2,00,000 (IDA)</p> <p>or</p> <p>Rs.60,000-1,80,000 (IDA)</p>	<p>The candidate should have 9 years' experience in the field of Architecture, out of which 4 years' experience in design, planning and coordination of Station/ Metro/Railway Projects.</p>
15.	DGM/ Environmental & Social	Rs.70,000-2,00,000 (IDA)	45 Yrs	<p>Bachelor Degree in Environmental Engineering/Diploma in Environmental. from Govt. recognized University/ Institute with minimum 60%marks or equivalent CGPA and</p> <p>Working in the grade of Rs.70,000-2,00,000 (IDA) or</p> <p>Rs.60,000-1.80,000 (IDA)</p>	<p>The candidate should have 9 years experience in the field of project environment out of which 4 years' experience in Metro/ Railway Project.</p>

16.	Public Relations Officer/ Manager level (PRO)	Rs.60,000-1,80,000 (IDA)	45 Yrs	<p>Bachelor Degree degree in public relations, journalism or business related field in from Govt. recognized University/ Institute with minimum 60% marks</p> <p>Working in the grade of Rs.60,000-1,80,000 (IDA) or Rs.50,000-1,60,000 (IDA)</p>	The candidate should have 5 years experience at Gazetted / Executive level in the field of project environment out of which 3 years' experience in Metro/ Railway Project.
17.	GM/ Rolling Stock	Rs.1,20,000-2,80,000 (IDA)	57 Yrs.	<p>B.E./B.Tech (Electrical) from Govt. recognized University/ Institute with minimum 60% marks or equivalent CGPA and,</p> <p>Working in the grade of Rs.1,20,000-2,80,000 (IDA) or Rs.1,00,000-2,60,000 (IDA)</p>	The candidate should have 18 years experience in the field of Electrical Engineering, out of which 5 years' experience in Metro/Railway Projects.

ANNEXURE - II**GURUGRAM METRO RAIL LIMITED.****C-3, HSVP Complex, Sector 6, Panchkula-134109.****Application Form**

1.	Vacancy Notice No.			Affix your latest passport size photograph, duly self attested across
2.	Application for the post of			
3.	Basis of Applying (Tick any one)	Deputation / Absorption basis		
4.	Applicant's Name (in Block Letters)			
5.	Father's/ Husband's Name			
6.	Date of Birth(dd/mm/yyyy)			
7.	Gender			
8.	Age as on 01.07.2024	Years	Months	Days
9.	Category (UR/SC/ST/OBC/PWD)			
10.	Nationality			
11.	Organization Name			
12.	Present Designation			
13.	Present Pay-Scale/ Basic pay			
14.	Correspondence Address			
15.	Contact No.			
16.	E-mail ID			

B. EDUCATION DETAILS

	Name of Board/ Institute/ University	Year of passing	Division/ Grade/ Percentage
High School/SSC/ Matriculation Exam.			
Graduation / Technical Qualification			
Master Degree/ M.Tech			
Any Other Qualification			

(Attach separate sheet, if required)

C. EXPERIENCE DETAILS:

S.N.	Period		Designation	Organisation	Responsibilities in brief
	From	To			

(Attach separate sheet, if required)

D. OTHER DETAILS

1.	Whether any punishment awarded in last 5 years.	Yes/ No		
	If Yes, please furnish details			
	Whether any disciplinary action/ inquiry is contemplated against the applicant	Yes/ No		
	If Yes, please furnish detail			
	Furnish grading (Outstanding/ Very Good/ Good/ Average/ Below average) of Annual Performance Appraisal Report (APAR).	2019-20		
		2020-21		
		2021-22		
		2022-23		
2023-24				
Time required for joining, if selected				

I, _____, hereby declare that the information as furnished are true and correct to the best of my knowledge. If any of the information is found to be incorrect, my candidature for the post applied is liable to be cancelled at any stage of the selection process or thereafter.

Date:

(Signature of the candidate)

Place:

Name _____

Designation _____