

From

The Chief Administrator,
HUDA, Panchkula.

To

1. All the Administrators, HUDA (in the State)
2. The Secretary, HUDA, Panchkula.
3. All the Estate Officers, HUDA (In the State)
4. The Chief Controller of Finance, HUDA, Panchkula.
5. The Chief Engineer & Chief Engineer-I, HUDA, Panchkula.
6. The Chief Town Planner, HUDA, Panchkula
7. The Enforcement Officer, HUDA, Panchkula.
8. The Additional Chief Engineer, HUDA, Sonipat.
9. All the Superintending Engineer, HUDA(in the State)
10. The Distt. Attorney, HUDA, Panchkula.
11. The Chief Architect, HUDA, Panchkula.
12. The General Manager (IT Cell), HUDA, Panchkula.
13. The XEN (Vig.), HUDA, Panchkula.
14. The Supdt, Urban Branch, HUDA, Panchkula.

Memo No.Dy.ESA(HUDA)/A.R.O-II/2013/Spl/654

Dated:- 22/10/2013

Subject: - Proceedings of Review Meeting of HUDA officers held under the Chairmanship of Sh. A.K. Singh, IAS, Chief Administrator, HUDA, Panchkula on 11.10.2013 at 11.00 AM in the Conference Hall, C-3, Sector-6, HUDA Office Complex, Panchkula

Please find enclosed herewith minutes of the Review Meeting of HUDA officers held under the Chairmanship of Sh. A.K. Singh, IAS, Chief Administrator, HUDA, Panchkula on 11.10.2013 at 11.00 AM in the Conference Hall, C-3, Sector-6, HUDA Office Complex, Panchkula as approved by the Chief Administrator for your kind perusal.

You are therefore, requested to send the action taken report by **28th October, 2013** through e-mail dyesahuda@gmail.com. so, that report may be put up before the higher authorities.

DA: As above.

Deputy Economic & Statistical Advisor
for Chief Administrator, HUDA,
Panchkula

CC:

1. PS/CA, HUDA for the information of worthy Chief Administrator, HUDA, Panchkula.
2. PA/Admn.(HQ), HUDA for information of worthy Admn.(HQ), HUDA, Panchkula.

Proceedings of Review Meeting of HUDA officers held under the Chairmanship of Sh. A.K. Singh, IAS, Chief Administrator, HUDA, Panchkula on 11.10.2013 at 11.00 AM in the Conference Hall, C-3, Sector-6, HUDA Office Complex, Panchkula.

The list of participants is enclosed at Annexure-‘A’.

At the outset, C.E, explained about the financial achievements of the Engineering Wing and informed that against the approved budget of Rs. 1615.00 Crores for the year 2013-14, the expenditure upto the month of 8/2013 is Rs. 664.37 Crores against the proportional budget of Rs. 648.83 Crores and Rs. 150 Crores is likely to be spent on works during the month of 9/2013. Action taken on the decisions of the last review meeting held on 11.9.2013 was discussed.

SECTOR-14 & 33, HISAR

It was decided that Administrator, HUDA Hisar will hold the meeting and try to find out the solution whether the Drain falling in Sector-14 & 33, Part-I, Hisar is to be shifted or to be retained as per plan.

(Action by: - Admn. Hisar)

ROHTAK EYE

ADA explained that the draft RFP documents have been given to the Legal Counsel for scrutiny for sending the comments within 10 days. C.A, HUDA, directed that the matter may be finalized without further delay.

(Action by: - D.A)

There after the following agenda items were discussed in detail:-

Agenda Item No. 1: Status of projects/development works of estimate approved by Sub-Committee.

HUDA CIRCLE, FARIDABAD

1. ROB on Bye Pass Road between Sector 59 & 61, near Malerna Railway crossing, Faridabad.

It was stated by the SE HUDA Faridabad that the work of construction of R.E. wall was stopped on 16.8.2013 by the Railway authorities in HUDA portion towards Faridabad, on the plea that the pile cap laid by Railway Deptt. outside the ROW may not have been designed for the load of wall & earth. The Dy. Chief Engineer Railway Deptt. has been approached to clarify the issue immediately. In the meanwhile, the work on approach road towards Faridabad has come to stand

still despite the relevant drawings have been duly signed by the Railway authorities. It was desired that the matter may be pursued with the Railway authorities.

(Action by: - SE-Fbd.)

2. Construction of ROB at Badkhal crossing.

The work in Railway portion is in progress & likely to be completed by 30.11.2013. The work in HUDA portion is near completion and the ROB shall be made functional within 2 months of completion of work in Railway portion i.e. upto 31.1.2014.

(Action by: - SE-Fbd.)

3. Construction of Polyclinic building in Sector -55 Faridabad.

It was stated by the SE HUDA Faridabad that the cost of work is likely to increase due to making provision of foundation for 6 storeys instead of 2 storeys, the process for which has already been initiated.

(Action by: - SE-Fbd.)

4. Development of New Sectors across Agra Canal (External Sewer). S.E., HUDA,

Faridabad, stated that the work of construction of manholes was in progress during rainy season and now the laying of sewer pipe lines has been resumed. The work is in progress and likely to be completed by 28.2.2014.

(Action by: - SE-Fbd.)

5. Haryana Roadways Workshop at Ballabgarh Distt. Faridabad.

S.E., HUDA, Faridabad, stated that the work of construction of parking has been completed.

The DNIT for additional work of construction of rooms & sheds has been approved on 04.10.2013 & tenders floated.

(Action by: - SE-Fbd.)

6. Special repair of road Ankhir Chowk to Surajkund Road and Gurgaon Mor to Ankhir Chowk.

S.E., HUDA, Faridabad, stated that the work is in progress. The date of completion of work has been re-scheduled as 15.01.2014 instead of 10.04.2014. The agency has been directed to expedite the work accordingly.

(Action by: - SE-Fbd.)

7. Re-construction of dividing road Sector- 12-15 A, 12-15 & 13-14 Faridabad.

S.E., HUDA, Faridabad, stated that the work couldn't be taken in hand during whole of the rainy season. However, the work is in full swing since 01.10.2013 & it will take three months for its due completion.

(Action by: - SE-Fbd.)

8. Construction of Master Roads Sector 75 to 89, Faridabad.

S.E., HUDA, Faridabad, stated that the progress of work has now been expedited after rainy season. Out of the total of 44.925km roads work has been completed in various stages in 38.795 km. The remaining 6.13 km is still to be handed over to the Engineering Wing by the Estate Officer, HUDA, Faridabad.

It was further directed to include the de-notified reach of 2.70 km length for which estimate has been cleared in the Sub-Committee on 18.09.2013.

(Action by: - SE-Fbd.)

9. Construction of Indoor Stadium Sector-12, Faridabad

S.E., HUDA, Faridabad, stated that the work was allotted on 01.07.2013 & is in progress. Casting of foundation for columns & fabrication of roof trusses is in process at site and likely to be completed by 30.6.2014.

(Action by: - SE-Fbd.)

10. Construction of roads in Sector -12 Palwal.

S.E., HUDA, Faridabad, stated that the progress of work is satisfactory and shall be completed by the scheduled date i.e. 31.12.2013.

(Action by: - SE-Fbd.)

11. Gymkhana Club Sector-12, Palwal.

S.E., HUDA, Faridabad, stated that the certain amendments were required to be made which requires some internal changes in G.F. as per the directions of the Administrator, HUDA Faridabad. The modified drawings have since been received duly approved by the competent authority vide No. 2561 dated 04.10.2013. Earlier the work was delayed due to late handing over of part clear site to the Engineering Wing. Efforts shall be made to complete the work within time limit.

(Action by: - SE-Fbd.)

12. Master Water Supply at Rozka Meo.

S.E., HUDA, Faridabad, stated that about 95% work has been completed. Part work of laying pipe line is held up for want of NOC from Forest Department.

(Action by: - SE-Fbd.)

13. Construction of bridge over Gurgaon Canal Sector-55/56, Faridabad (Deposit work).

S.E., HUDA, Faridabad, stated that the work is in progress and shall be completed by 31.03.2014. The deposit estimate amounting to Rs. 542.85 Lacs shall be re-submitted after attending to some observations within seven days.

(Action by: - SE-Fbd.)

HUDA CIRCLE-I, GURGAON

1. Master Water Supply: -

The matter regarding the Master Water Supply, Gurgaon was discussed in detail and it was desired by Chief Administrator, HUD A that the progress of second unit water treatment plant of 22 MGD should be monitored closely and agency should be pursued to do the work in at least two shifts i.e day and night so as to complete the work by targeted date. Also the progress be reviewed after every three days by SE-I, Gurgaon. In case of default the final notice should be given and further necessary action against the agency be taken as per agreement of the work.

(Action by: - SE-I GGN.)

Regarding the poor utilization of less than 50% of the capacity of the unit 1 of 22 MGD the concerned CE-I, SE & XEN be Charge sheeted for major penalty.

(Action by: - Secretary)

2. Distribution Network: -

The matter regarding the insufficient distribution network of Master Water Supply was discussed in detail and it was brought to the notice of Chief Administrator, HUDA by Administrator, HUDA Gurgaon that although efforts are being made to increase the generation of treated water but the further distribution network is insufficient to carry treated water to the town. He further desired that full efforts should be made for getting the work of up-gradation of 3rd Zone i.e. laying of pipe line completed by 31.12.2013 so that there is no problem of supply of water in the next year. Further it was brought to the notice that the sanction of railway authority is still awaited and sum of Rs.2.00Crores (Appx.) needs to be deposited with Railway Authorities for getting the necessary approval. The Chief Controller of Finance, HUDA Panchkula was directed in the meeting by Chief

Administrator, HUDA to immediately release Rs.2.00Crores to Executive Engineer, HUDA Division No. III, Gurgaon for getting the required approval of Railway Authority.

(Action by: - CCF, C.E-I, SE-I, GGN.)

3. Internal Development of Sector – 57(Part-I & II) Gurgaon: -

The matter regarding the execution of work by L & T on turnkey basis was discussed and it was brought to the notice of Chief Administrator, HUDA that in the previous meeting held on dated 11.09.2013 the matter for foreclose of agreement was taken and Executive Engineer, HUDA Division No. V, Gurgaon has been asked to send the case of rescinding the contract agreement to the Head Office for its approval from the competent authority, so that fresh tenders are invited for execution of balance work.

(Action by: - SE-I, GGN.)

4. Palam Vihar Road: -

The matter regarding the beautification of Palam Vihar Road from Old Delhi Road to Rezag La Chowk and Rezag La Chowk to Delhi Border was discussed and it was desired by Chief Administrator, HUDA that complete beautification plan with Proper Plantation, Street Light, Six feet wide Footpath, Grill, Painting of Kerb & Channel signage etc. should be prepared & estimate for beautification should be submitted immediately for its approval & execution.

(Action by: - SE-I, GGN. SE-Hort.)

5. Distributed Sewerage System: -

i. The Chief Administrator, HUDA desired that concept paper for distribution of sewerage system should be prepared for towns having big area say above 20 sectors and Superintending Engineer, HUDA Circle– I, Gurgaon & CE-1 were directed to prepare the concept paper & put up on 12.10.2013.

(Action by: - SE-I, GGN.)

ii. The matter regarding STP based upon SBT Technology (estimate under approval) was also discussed. It was intimated by the Administrator, HUDA Gurgaon that the estimate of Rs.5.00Crores (Appx.) of SBT Technology is lying pending for want of approval from the competent authority. Chief Administrator, HUDA desired that officers of engineering wing should visit Mumbai to visit the STP based on SBT Technology (Working Plants) and should submit the report with in 20 days.

(Action by: - CE-I/SE-I, GGN.)

HUDA CIRCLE-II, GURGAON

1. Construction of SPR from Sohana Road to NH-8, Gurgaon.

The Chief Engineer-I, HUDA informed that the work of temporary Passage, construction of road in balance available land and construction of Culvert on Badshapur Drain to make the constructed portion motorable is in progress and shall be completed by 31.12.2013.

The Chief Administrator, HUDA, directed to complete the work by the targeted date.

(Action by: - SE-II, GGN)

2. Strengthening of MG Road.

The SE-II, Gurgaon informed that the special repair of work of above road is being undertaken by P.W.D. B&R, Gurgaon as deposit work and the work will be completed by 31.1.2014 as per time schedule but B&R Department has been requested to expedite the work & complete the work by the end of November, 2013.

The Chief Administrator, HUDA, directed to complete the work by revised target date for convenience of Public and further directed SE-II, Gurgaon to take up the beautification of above road by HUDA including signages, proper kerbs & channels, footpaths, central verge, & Horticulture works to make the above road as Model Road.

Action by :- (SE-II, GGN/SE (Hort)

3. Up-gradation of 60M wide road from NH-8 to Sector 55/56, Gurgaon. (J.V. of HUDA & DLF).

The SE-II, Gurgaon explained that the progress of the work is slow due to encroachment, litigations, court cases & transfer of land from HSIIDC, HIL & Colonizers etc.

The Chief Administrator, HUDA directed Administrator, HUDA, Gurgaon to get all the encroachments removed on priority and transfer the land for speedy completion of project. Administrator shall submit weekly progress report of the work by e-mail including the progress of acquisition of isolated & necessary pockets as discussed.

(Action by: -Administrator, GGN/SE-II, GGN)

4. Construction of 60M wide Development Plan Road from IMT Manesar to Pataudi Road, Gurgaon.

The SE-II, Gurgaon explained that the road has been constructed by HUDA, but could not made functional since 0.55 km stretch of land is yet to be transferred by HSIIDC which is pending due to court case.

The Chief Administrator, HUDA directed Administrator HUDA Gurgaon to take up the matter with HSIIDC & make available the land from HSIIDC, so that the road is put to use to public.

(Action by:-Administrator .GGN/ SE-II, GGN)

5. Up-gradation of Master Road from HUDA City Centre to Subash Chowk, Gurgaon.

The SE-II, Gurgaon explained that main carriage way has been special repaired & the work of construction of service road on both sides is in progress. The progress is likely to be effected due to permission of deforestation from Forest Department.

The Chief Administrator HUDA directed to take up the matter on priority and complete the work by time schedule.

(Action by: SE-II, GGN)

6. Construction of Sohna Road, Gurgaon

The SE-II, Gurgaon explained that special repair of main carriage way has been completed and R.H.S. Service Road has been constructed but there are number of A.B. Cables & services towards L.H.S. However, the work in available width (at least in 4Metres) is being under taken.

The Chief Administrator, HUDA directed SE-II, Gurgaon to complete the work at the earliest & develop the road as Model Road and further directed SE-II, Gurgaon to take up the beautification of above road by HUDA including signages, proper kerbs & channels, footpaths, central verge, & Horticulture works to make the above road as Model Road.

(Action by: - SE-II, GGN, S.E.Hort.)

7. Providing Master SWD- Sector 58 to 67, Gurgaon.

The SE-II, Gurgaon explained that the work of Master SWD is in progress and 60% work completed. The balance work shall be completed as per the target date i.e.by 31.1.2014.

The Chief Administrator, HUDA directed to ensure to complete the work as per time schedule.

(Action by: - SE-II, GGN)

8. Construction of Master SWD in New Sectors from Sector 81 to 98, Gurgaon.

The SE-II, Gurgaon explained that 10% work has been completed &balance work shall be completed as per time schedule.

The Chief Administrator, HUDA directed SE-II, Gurgaon to ensure that all the works should be completed as per the time schedule i.e. by 8.10.2014.

(Action by: - SE-II, GGN)

9. Remodeling of Kost-Nallah along SPR-Gurgaon.

The SE-II, Gurgaon informed that the decision for construction of Box Type drain has been conveyed & the work will be started by contractual Agency.

The Chief Administrator, HUDA directed that work should be expedited and completed as per time schedule i.e. by 30.6.2014.

(Action by: - SE-II, GGN)

10. Remolding of Badsapur Nallah from Sohna Road to NH-8, Gurgaon.

The SE-II, Gurgaon informed that the work will be taken now after monsoon since the drain is carrying heavy discharge of town.

The Chief Administrator, HUDA directed to take up the project on priority since the project is beyond schedule & monsoon is over and work be completed by targeted date i.e. by 8.10.2014.

(Action by: - SE-II, GGN)

11. Construction of Fly Over at Subhash chowk along road from Bhaktawer Chowk to Hero Honda Chowk, Gurgaon.

The SE-II, Gurgaon explained that 40 Nos. test piles have been casted at site out of total 52 No. piles. The Shifting of A.B. lines & water supply are being under taken & the project will be completed by time schedule i.e. by 14.10.2014.

(Action by: - SE-II, GGN)

12. Strengthening of Bye Pass Road from Delhi Road to Jhajjar Road, U/E, Rewari.

The Chief Engineer-I informed that the project is already completed.

13. Construction of Road (Internal) in Sector-18, Rewari.

The Chief Engineer-I, HUDA informed that the construction of roads of Sector-18, Rewari completed expect Kerbs & Channels. The tenders for K&C have been invited by EE HUDA Rewari. The work will be taken in hand accordingly.

(Action by: - SE-II, GGN)

HUDA CIRCLE HISAR:-

1. Construction of Sports Complex in Sector-9, Jind.

The Chief Engineer, HUDA explained that the funds of Swimming Pool in Sector-9, Sports Complex Jind have not been included in the EDC Jind. The CCF HUDA was requested to sort out the issue.

(Action by: - CCF, HUDA)

HUDA CIRCLE KARNAL:-

1. Construction of Roads in Sector-33, Transport Nagar, Kurukshetra.

The EE HUDA Division Ambala explained that now the work has been started at site, but there are some encroachments by the farmers. They are being persuaded to vacate the land. C.A, HUDA, directed that the Administrator, HUDA Panchkula / Estate Officer, HUDA Kurukshetra should take action for vacation of the encroached area.

(Action by: - Admn. PKL/ EO KKR.)

HUDA CIRCLE PANCHKULA

1. Construction of office building of DGTCP (Haryana) at Chandigarh.

It was explained by the Chief Engineer HUDA that the estimate has been approved on 07.10.2013 and DNIT is under process in Division office. The Chief Administrator HUDA instructed that necessary action be initiated for dismantling of the existing building in Sector-18, Chandigarh before floating the tender for construction in the press, so that site clear of the existing Malba is available for construction of new office building.

(Action by: - SE PKL/ EE-I PKL)

HUDA CIRCLE ROHTAK:-

1. Construction of Stadium in Mela Ground, Sector-11, Bahadurgarh.

The SE HUDA Circle Rohtak informed that the DNIT is under preparation and will be submitted within 10 days.

(Action by: - SE Rohtak)

HUDA CIRCLE RGEC-SONEPAT:-

1. Construction of Ranney wells

C.E.-1 explained that the site for 2 Nos. a Ranney well is being identified by the agency and the work will be taken after finalization of site and acquisition of land. The CA, HUDA directed to expedite the work.

(Action by: - ACE.Sonepat/SE, RGEC-Sonepat)

2. Sports Stadium Sector-4, Sonapat.

ACE Sonepat informed that the DNIT for the Sports Stadium Sector-4, Sonapat has already been submitted in CE office. The CE-I informed that the same will be approved within two days.

(Action by: - CE-I)

3. Balance works of RGEC-Sonepat

The ACE Sonepat informed that works in clear area in RGEC are in progress. The CA, HUDA directed EO, Rohtak to ask the Administrator, Rohtak/ EO, Sonepat to get the possession of balance land so that work can be taken up by Engineering wing.

(Action by: - Admn (Rohtak)/EO-Sonepat)

4. Land Acquisition for CETP channel at Panipat:-

It was intimated that the identification of Structures, coming in alignment of Channel, is being done by Executive Engineer along with LAO. Chairman expressed concern on delay in acquisition as the channel construction is part of Directions given by Hon'ble High Court in 9016 of 2011 and COCP no. 1149 of 2011. He directed that the land for effluent channel be acquired on priority.

(Action by:- Admn (Rohtak))

Agenda Item No.2 and 2 A: Status of Computerization & HUDA Helpline Status -C.A, HUDA, shown his displeasure and pointed out that there are lot of files which are not digitalized by the Estate Officers even after discussion in the last meeting. C.A., HUDA, directed that every Estate Officer should give a certificate by 31.10.2013 that all the files have been digitised from his office.

Further G.M (I.T) explained that manual allotment of plots are being done by the Estate Officers even after repeated directions to the Estate officers. C.A., HUDA directed G.M (I.T) that a D.O letter be issued to all the Estate Officers to stop this practice with immediate effect and if any manual allotment noticed thereafter they will be held responsible.

Over due pendency & Current Outstanding dues:- :- The CA emphasized that all efforts be made to clear the pendency in Time. Further he directed that proper care be given while capturing the data in the system so that proper account statement reflects on the system.

Action by: - All Administrators, Estate Officers/G.M (I.T)

Agenda Item No.2B- Financial Accounting System.

C.A, HUDA, directed that all Estate officers and SE's shall ensure that all entries be captured in FAS system and no Manual system be used in their offices.. All the entries are to be routed/ entered through Computer/ FAS system. 31st October, 2013 is the final date for this implementation. If any manual transaction is entered in the accounting system, defaulting officer will be held responsible alongwith Supervisory officer and the salary for the month of November, 2013 shall not be released of the concerned officials.

Action by: - All Administrators, Estate Officers/ S.E'sG.M (I.T)

Agenda Item No.3 Status of Payment Gateway:-

G.M (I.T) revealed that 8 banks have been integrated with HUDA web portal for on line payment and it is very beneficial for the public domain.

Agenda Item No. 4 & 5 : Status of utilization of acquired land & Status of acquired land.

The zone wise status was discussed. CTP HUDA pointed out that in all the urban estates there are large number of pockets which are lying un-utilized from long time even though they have become free from encroachment, litigation etc. Wherever possession is required to be taken, the EOs be directed to take up the matter with LAOs. However, the Administrators should prepare inventory of all such pockets and review at their own level.

CTP further informed that in addition to the utilization of small pockets, there are various layout plans/demarcation plans which need to be finalized in time bound manner. In some cases the land has been acquired 6 to 7 years back but the layout plan/demarcation plans have not been finalized, as such time lines given in the floatation schedule prepared at HQ could not be achieved. Needless to mention here that in the various review meetings, PSTCP has taken a very serious view regarding non-finalization of layout plans inspite of acquisition process being completed. A list of all such layout plans/demarcation plans has already been sent to concerned Administrators through e-mail dated 03.10.2013. C.A, HUDA, directed that all administrators should look into the matter personally and make compliance with in next 15days.

Action by: - All Administrators. /CTP

Agenda Item No.6: Review of unsold property/plots clearly vacant

The agenda item was discussed. Administrators intimated that the response of bidders is poor due to the slump in the property market. C.A, HUDA, directed that a programme for auction of commercial property as per market schedule be prepared and auction should be done frequently when the market is in the boom position so that HUDA should get maximum price.

Action by: - All Administrators. & Estate Officers.

Agenda item No.7: Review of Recoveries

The agenda item was discussed and the chairman was apprised about the recovery position. C.A, HUDA directed that the recovery position be brought up in future.

Action by: - All Administrators.

Agenda Item No.8: Status/list of resumed property and action taken report regarding residential/commercial/Institutional/Industrial property separately.

Chief Administrator, HUDA, expressed his displeasure about numerous irregularities on the part of Estate Officers as well as Administrators regarding resumption of property. He directed that resumption proceedings should be done as per provisions of HUDA Act. Eviction notices be issued without any delay and possession of resumed property should be taken immediately after following due procedure. A list be prepared every month of resumed property and send to Urban Branch at HQ by 10th of every month for which decision is required to be taken by HQ level.

Action by: - All Administrators & Estate Officers/U.B.

Agenda Item No.9:- Status of oustees claims

It was desired to dispose of the pending oustees claim immediately. The meeting of Screening Committee be fixed for settling the outsees claims immediately.

Action by: - All Administrators.

Agenda Item No.10. (Floation of Residential sectors during the financial year 2013-14 "Settlement of oustees claim.

The agenda was discussed in details and decided that assessment of plots required for settlement of oustees claims based on details of land-owners, may be finalized and sent to HUDA (HQ) immediately so that floatation schedule be prepared. C.A, HUDA directed to all the Administrators and Estate Officers to take action as per R & R policy in which detail guidelines have been mentioned.

Action by: - All Admn., Estate Officers,C.T.P.,& Supdt.(U.B)

Agenda Item No.11: Status of allotment of alternative plots

Administrators intimated that numerous cases have already been refered to HQ for taking the decision. Chief Administrator directed to Supdt. (U.B) that the files be put-up immediately of all pending cases which have been received from the Administrators for taking the decision and directed to all the Administrators to sent all the cases at HQ for allotment of alternative plots.

Action by: - All Admn. & Supdt. (U.B)

Agenda Item No. 12: Status of Encroachment on HUDA Land (In Acres):-

It was noticed by the Chairman that a large chunk of land is under encroachment. He directed to all the Estate Officers to campaign a special drive to remove all the unauthorized

encroachment where there is no court stay and put- up proposal where it is not possible to remove encroachment by other reasons except court cases.

Action by: - All Admn., Estate Officers& Enforcement Officer

Agenda Item No.13 and 14:- Status of appeal cases under section 17(5) of HUDA Act and Status of Court Cases.

The chairman expressed very displeasure regarding the Court Cases and directed the Estate Officers to ensure that parawise comments on various writ petitions are sent by them to the concerned advocates so that written statement is filed in time. The Chief Administrator directed the Estate Officers to review the pending court cases regularly so as to ensure that all necessary assistance required by the counsel for defending the case of HUDA is supplied by the office before the date of hearing.

Action by: - All Admn., Estate Officers & District Attorney.

Agenda Item No.15. - Taking possession of the land which has become free from litigation.

All the administrators were directed to monitor the utilization of land which has become free from litigation and prepare the lay- out plan and send the action taken to C.T.P immediately.

Action by:- All Administrators/CTP.

Agenda Item No.16 (Chief Minister's Announcement)

C.A, HUDA, directed all the concerned officers to take the C.M announcements on priority basis and complete the work with in the target date and send the report at HQ..

Action by: - All Admn., Estate Officers,C.T.P, C.E., C.E-I & Supdt.(U.B)

Additional Agenda item No.-1 Implementation of terms and conditions of allotment regarding free treatment to the Poor persons or patient by the Hospitals as per policy guidelines-2008-

C.A, HUDA observed that no action regarding checking the record of the hospitals run in the various urban estates on the sites allotted by HUDA as per policy guidelines of 2008 is being done by the Estate Officers. C.A, HUDA directed to all Administrators/EO's that policy guidelines be followed in the letter and spirit and the compliance report of checking the record and discrepancies if found be sent to the concerned authorities.

Action by: - All Admn., Estate Officers, & Supdt.(U.B)

MISCELLANEOUS

i.) All SE's should ensure that the conditions regarding the capability of contractors be incorporated in the DNIT's for major works, so that HUDA may not face the problem for non-completion of work in time due to number of works taken by the one company at a time.

(Action by all SE's)

ii.) The feasibility be explored if the nature of work being undertaken by HUDA for special repair of internal roads could be completed within a period of one to Two months.

(Action by all SE's (Civil))

iii.) The CTP HUDA informed that the demarcation plans of Sector-18, 18-A & 21-A, Rohtak has been received and will be put up for approval immediately.

(Action by CTP HUDA)

iv.) The Chief Administrator, HUDA advised the Chief Engineers/ SE's to ensure the completion of the following works by the date mentioned, in the Sub-Committee meeting held on 18.09.2013:-

Sr. No.	Name of the Estimate	Estimated cost	Completion Date
a.	Special Repair of Surajkund Road to Parhlad Pur Border (CE-I & SE, Faridabad)	Rs. 85.00 Cr.	15.01.2014 (In view of Surajkund Mela starting from 01.02.2014)
b.	Development Works of Sec.18, Rohtak (Transport Nagar) (CE & SE, Rohtak)	Rs. 27.74 Cr.	31.01.2014
c.	Development Works of Sec.21, Rohtak (Commercial –Iron and Timber Market) (CE & SE, Rohtak)	Rs. 35.20 Cr.	31.03.2014

(Action by: - SE, FBD/ Rohtak)

V) The Chief Administrator directed the Engineering wing that the works of estimates approved in the sub-committee should be executed well in time & progress report should be sent every month to the Head Office so that the same can be sent to Chariman HUDA, office as decided in the sub-committee meeting held on 18.9.2013. for monitoring of the projects / works.

(Action by: - C.C.F /C.E/C.E-I / All SEs/)

vi) **On line approval of Building Plan:**

CTP HUDA brought out that a meeting was held under the chairmanship of PSTCP on 07.10.2013 to review the status of online approval of building plans. As far as Panchkula Urban Estate is concerned, the zoning plans of all the residential sectors of Panchkula main, Panchkula Extension-1, and MDC have already been digitized and duly certified by DTP Panchkula. PSTCP

directed that similar exercise needs to be done for Gurgaon and Faridabad Urban Estates so that online approval of building plans for these urban estates can also be started in January-2014.

CTP HUDA further informed that the directions of the PSTCP have already been brought into the knowledge of Administrators, HUDA Gurgaon/Faridabad, DTPs, Gurgaon/Faridabad. Although, the work has already been initiated by DTPs but there is need of coordination and monitoring at the level of Administrators.

CA HUDA directed Administrators, HUDA, Gurgaon/Faridabad to ensure digitization of the zoning plans within the time lines and that the orders of PSTCP are complied with.

(Action by: - Administrator Gurgaon / Faridabad. & C.T.P)

vii) C.A, HUDA, directed that all the administrators should hold a meeting with all concerned before attending the review meeting so that complete and full details of all the agenda items be discussed in details.

(Action by: - All Administrators)

viii) It was desired by C.A, HUDA that all community centers should be planned in manner that space for indoor sports facilities, meetings Hall is also provided. Further these building should give good looking appearance.

(Action by: - Sr. Arch.)

ix) **The Chief Administrator HUDA also informed all the officers that the monthly review meetings will be held on 11th of every month. In case, it falls on Sunday or Gezatted holiday, then the same will be held on the next working day.**

The meeting ended with a vote of thanks to the Chair and all present.